



ONTARIO FIRST NATIONS  
TECHNICAL SERVICES  
CORPORATION



**Head Office**  
78 First Line Road - Unit 202, Box 8  
New Credit Commercial Plaza  
Hagersville, ON N0A 1H0  
(905) 768-3399

**Brantford Service Centre**  
195 Henry Street - Building #4, Unit #3  
Brantford, ON N3S 5C9  
(226) 493-0225

**Thunder Bay Service Centre**  
1159 Alloy Drive - Suite 202  
Thunder Bay, ON P7B 6M8  
(807) 623-9595

**Atikameksheng Anishnawbek**  
609 Gabode Drive  
Naughton, ON P0M 2M0



info@ofntsc.org



ofntsc.org

# Infrastructure Specialist Intern

**Location:** Thunder Bay

The Ontario First Nations Technical Services Corporation (OFNTSC) is a nonprofit organization that provides technical advisory services, training, and capacity development to First Nations communities in Ontario. By offering a wide range of specialized services and expertise, OFNTSC helps to enhance the quality of life, promote self-sufficiency, and foster economic growth within these communities.

We seek a highly motivated Infrastructure Specialist Intern to join our team at OFNTSC. Under the guidance of the Infrastructure Supervisor, the intern will shadow housing inspection services to gain hands-on experience within Indigenous communities. The internship will involve job shadowing, exposure to housing programs, and guidance to obtaining Ontario Building Code certification for the future as a building inspector.

These tasks must be executed in alignment with the culture and values of OFNTSC while maintaining strict confidentiality.

## Responsibilities:

- Job Shadow while inspections are conducted for CMHC First Nation Housing Programs, including Section 95, Residential Rehabilitation Assistance Program (RRAP), Physical Condition Reporting (PCR), and Code Compliance Inspections utilizing the OBC and NBC and other applicable codes.
- Assist with the preparation of inspection reports.
- Assist with housing plan review under the supervision of an Infrastructure Specialist (IS) to ensure compliance with code requirements.
- Provide support to the IS in activities related to the annual or periodic inspections of community facilities and understand the terminology used in carrying out the Asset Condition Reporting System (ACRS) inspections.
- Provide research on new technology and methods of construction and capacity development;
- Develop an understanding of the procedures and protocols in dealing with First Nation communities, government bureaucracies, and agencies.
- Provide First Nation communities with the skills and expertise necessary to manage
- Assist with the development and maintenance of Client records and evaluations.

## Qualifications:

- College Diploma in Civil Engineering, Construction Management, Architectural Technology/Technician, or another related specialty.
- Some working knowledge of the Ontario or National Building Code (training may be provided for individuals meeting the educational requirements to get Building Code Qualified through the Ontario Building Officials Association (OBOA));
- Construction Experience is considered an asset.



## Conditions:

- Ability to be a team player.
- Have a keen eye for detail.
- Work independently when required.
- Willing to take additional training, as required.
- Knowledge of technical terminology as it relates to Infrastructure.
- Some out-of-town traveling is required through the province of Ontario.
- Reliable and insured vehicle and Valid Class G Ontario driver's license.
- Within two years of hiring, pass the 7 OMMAH Housing and Small Buildings Plans Examiner/Building Inspector courses outlined below:
  - Legal Processes
  - House
  - Plumbing
  - HVAC
  - Small Buildings
  - Building Structural
  - Building Services

\*Priority will be given to First Nations applicants who meet the mandatory requirements.

Join our growing  
organization!

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Abi wiji'én ndo  
wiji-nakiindwin myaajiiging

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Taskwatia'táhrhahs ne onkwentióhkwa  
né:ne iotehiahróntie!

In efforts to promote the safety, security, and well-being of staff members, communities, and the people we interact with, the OFNTSC Human Resources department will give preference to applicants who have proof of two full doses of a Health Canada-approved COVID-19 vaccination.



**APPLY HERE**



If you are passionate about supporting First Nations communities and possess the necessary skills and qualifications, please submit your resume and a cover letter outlining your suitability for the position. Please upload your documents and label as **[LastName\_FirstName\_Infrastructure Specialist Intern]**.

We thank all applicants. However, only those receiving an interview will be contacted.

